



Part 2 Architectural Assistant Job

Location: Manor Architects - Mid Ulster

Role Overview:

Manor Architects is seeking a motivated and talented Part 2 Architectural Assistant to join our team. This role is an excellent opportunity for a recent graduate or Part 2 student to gain hands-on experience across a range of projects.

You will work closely with project teams, supporting the delivery of high-quality designs and technical documentation.

Your primary responsibilities will involve site analysis, concept development, and assisting with planning applications and scheme design drawings.

Strong proficiency in SketchUp, Photoshop, and AutoCAD is essential, while experience with Revit or other 3D modelling tools would be an advantage but is not mandatory.

Key Responsibilities:

- Design & Technical Support.
- Assist in preparing site analysis and gathering preliminary project information.
- Contribute to the development of design concepts and planning application drawings.
- Produce high-quality scheme design drawings, presentations, and supporting documentation.
- Collaborate with team members to ensure design ideas are effectively translated into deliverables.

Software & Modelling:

- Use SketchUp, Photoshop, and AutoCAD to create visualisations, graphics, and technical drawings.
- Support projects with 3D modelling and digital presentations.
- Utilise Revit or other 3D tools where applicable (training can be provided if necessary).

Team Collaboration:

- Work closely with Project Architects and Senior Technicians to ensure design and technical outputs meet project requirements.
- Contribute to brainstorming sessions, design reviews, and project critiques.
- Manage tasks efficiently and meet deadlines within a collaborative team environment.

Qualifications & Experience:

- Completion of RIBA Part 1 and actively pursuing or recently completed RIBA Part 2.
- Proficiency in SketchUp, Photoshop, and AutoCAD is essential.
- Familiarity with Revit or other 3D modelling software is advantageous but not required.
- Strong graphical, design, and presentation skills.
- A portfolio that demonstrates creative and technical ability in architectural design.

Key Skills:

- Excellent attention to detail and a commitment to producing high-quality work.
- Strong organisational and time-management skills.
- Effective communication and collaboration abilities within a team setting.
- A proactive approach to problem-solving and learning new skills.
- Passionate about architecture and keen to contribute to innovative, sustainable design solutions.

What We Offer:

- A supportive and inspiring work environment tailored to developing your skills and experience.
- Opportunities to work on a variety of exciting projects across different sectors.
- Guidance and mentorship from experienced professionals to support your Part 3 progression.
- Competitive salary and benefits package.

Join Us

At Manor Architects, we are committed to nurturing the next generation of architectural talent. As a Part 2 Architectural Assistant, you will be at the forefront of design exploration and technical delivery, contributing to projects that balance creativity, sustainability, and functionality. Apply now to be part of a team that values innovation, collaboration, and excellence.

How to Apply:

To apply, please send your CV, portfolio, and a cover letter detailing your experience and suitability for the role to office@manorarchitects.com



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